



To the kind attention of the parents of students attending nursery, primary and junior high (secondary 1st grade) public schools in Pordenone

REFERENCE: School year 2011/2012 - Conditions of payment for the school meal service.

This is to indicate below the method of payment of catering services for the school year 2011/2012 requested when you enrollment in school:

MEAL TICKET IN PUBLIC SCHOOLS OF MUNICIPAL DISTRICT OF PORDENONE:

With its act No 366/2007 of 03/12/2007, the Municipal Government has confirmed the following rates for the school year 2011/2012:

➤ for **RESIDENTS in the Municipal district of PORDENONE and ROVEREDO IN PIANO** (this municipality is part of ASTER):

-€ **2,85** for each meal consumed in nursery schools

-€ **3,25** for each meal consumed in primary and junior high (secondary 1st grade) schools

➤ for **NON RESIDENTS in the municipalities mentioned above:**

-€ **4,65** for each meal consumed in nursery, primary and junior high (secondary 1st grade) schools

CONDITIONS FOR MEAL COUNT AND POSTAL PAYMENT SLIP FOR PAYMENT:

At the schools will be recorded daily attendance of individual pupils in the canteen and at the end of the periods shown in the diagram below, will be mailed directly at home a bulletin postal with the number of meals eaten by your son or daughter during the period reference and the total amount to be paid.

Please notify the School Meal Office tel. No 0434 392907 (Luisa Buoro) any change of address.

SCHOOLS	coupons delivered for ...			
	Nursery	Sept/Oct	Nov/Dec	Jan/Mar
Primary and Junior High School:				
fulltime classes or 4 afternoon classes per week	Sept/Oct	Nov/Dec	Jan/Mar	Apr/June
3, 2 or 1 afternoon classes per week	Sept/Dec		Jan/Mar	Apr/June



PAYMENT

You can pay:

1. at any counter of BANCA POPOLARE FRIULADRIA S.p.A, or any POST OFFICE, using the Postal payment slip you have received (for payments in Banca Popolare Friuladria there are no additional charges);
2. **by the bank direct debit (the so-called R.I.D), for the debit of meals consumed by your son/daughter, directly from your own bank account.** If you intend to use this modality, please contact School Meal Office at 0434-392907 (Luisa Buoro), from Monday to Friday, 08:30 a.m.-13:00 p.m., Monday and Thursday 2:30-5:30 p.m., in order to activate the procedure;
3. by CREDIT TRANSFER to be paid **on bank or postal account** found in the letter transmitting the Postal payment slip, addressed to **“COMUNE DI PORDENONE - Servizio di Tesoreria”** - **indicating as motivation for payment: surname and name of your son/daughter, the school, the period** which the payment is referred and the word **“refection”**;

Each payment must be effected **by the expiry date indicated** on the same Postal payment.

It is recommended to keep the payments' receipts, since they represent the only proof of the payment effected.

If you don't pay within the above mentioned terms you will receive a first notice through recorded-delivery letter with advice of receipt (raccomandata A.R.), which will be followed, in case of further non-fulfilment, by the automatic tax-roll registration for a compulsory debt collection in a whole solution according to the law DPR 28.01.1988 n. 43 and DPR 02.09.1973 n. 602 and further modifications. **All expenses for the collection**, as well as for the executive procedures and the interests for the delayed payment - according to the articles 1219 and 1224 of the civil code (legal interests) - **will be charged to the defaulter.**

REQUEST FOR REIMBURSEMENT OF 25% of the payed amount for the meal service during the school year 2010/2011:

The Resident Families with at least 3 children who attended nursery, primary and secondary 1st grade **public schools** and **used school meal service provided by Comune di Pordenone**, during the school year 2010/2011, can submit a refund application form, by the end of **Friday, 28 October 2011**, filling in the proper application form available by the Public Relations Office (Ufficio Relazioni con il Pubblico) at the ground floor of the City Hall (Palazzo Municipale), opened from Monday to Friday from 8:30 a.m. to 5:30 p.m.

The amount of the refund will be calculated by the Meal Office according to the actual expense born for the meal service and it **will be paid only in the case the applicant has properly carried out all payments** by the application date.

Pordenone, October 2011

THE HEAD OF DEPARTMENT
Patrizia Mauro

N.B. For further information, please call the School Meal Office tel. No 0434 392906 - 392907